

The Village Green Owners Association  
**Regular Open Board of Directors Meeting Minutes**  
5300 Rodeo Road, Clubhouse

**Tuesday, August 27, 2019**

**DIRECTORS PRESENT:** Claire Knowlton (CK), Chris Scornaienchi (CS2), Daniel Milner (DM), Cynthia Singleton (CS1), Joseph Khoury (JK), Cole Garrison (CG), Haleh Shoa (HS), Joseph Khoury (JK)

Absent: Steve Haggerty (SH) late drop off 8:32pm

Late Arrival:

**OFFICE MANAGEMENT PRESENT:** Sherri Giles (SG)

1. HOMEOWNER COMMENTS:

- 1.1. 5422 Mickey Fielding – Support Laura C to be nominated. Appearance of VG on Coliseum and Hauser with a lot of trash
- 1.2. 5484 Teresa Thompson – In favor of allowing more pets.
- 1.3. 5174 ½ - Dawn – Only supports board members who live here. Wanted to let people know
- 1.4. 5520 Joan Anglin – Saw many bags of dog feces while walking around. Want to put up signs for owners to pick up “dog poop”
- 1.5. 5150 ½ Aurora Rowland – Has been calling office once a week regarding trash on Sycamore between Obama Blvd and Coliseum. Those areas need to be done more frequently. People sleeping there. Also wants to put earthquake insurance information into Highlights. Also wants the board to revisit the master earthquake insurance.
- 1.6. 5417 ½ Lucy Fried – Appreciate all the directors and trusts that we will choose someone that will benefit the community, and protect this association
- 1.7. 5239 ½ Michal – wants more landscaping attention on the garage-side of court 15. In favor of having board members who live here. Dead branch in court 15 that’s taking up parking space

2. CALL TO ORDER FOR OPEN SESSION by JK at 7:14 pm

3. ADOPTION OF AGENDA: The purpose of the agenda is to conduct regular association business. SH moves to approve the agenda. DM seconded. 8-0. Changes to Resolution 19-67

4. BUSINESS

- 4.1. Approval of July Minutes. HS moved. SH seconded. Passed 8-0
- 4.2. RESOLUTION: 19-64 Votes are (5) for vacant. (3) for Laura C. JK will serve as president.
- 4.3. RESOLUTION: 19-65 Veneklasen Report Presentation. HS moves to post on the website with disclaimer of “INFORMATION ONLY”

- 4.4. RESOLUTION: 19-66 Fundraiser for trees. CS2-Cannot be done on GoFundMe account. Will have to go on the budget on its own line item. CK-spoke with Ross Morgan to create a line item. They cannot accept bunch of transactions. Passed 8-0
  - 4.5. RESOLUTION: 19-67 Clubhouse refresh – HS moves to Clubhouse refresh. CS1 moved.
    - 4.5.1. Painging walls – Passed 8-0
    - 4.5.2. Paint Floor – Passed 6-2 CS2/JK denied
    - 4.5.3. Picture Rail – Passed 8-0
    - 4.5.4. Drapery – Passed 8-0
    - 4.5.5. Chandelier take-down – 8-0
  - 4.6. RESOLUTION: 19-68 – Management to engage the appropriate staff to review proposed changes to the parking enforcement process, as prepared by the Budget & Finance Committee, and opine on how the proposed changes would impact office staff work flow and work load. CK moved. HS seconded. Passed 8-0
  - 4.7. RESOLUTION: 19-69 Management to provide the Budget & Finance Committee with access to the maintenance logs for each vehicle, including golf carts, owned by VGOA and/or maintained at VGOA expense. WITHDRAWN
  - 4.8. Discussion: Process for Billing Architectural Unit Modification Income. Budget & Finance committee wants to know the current process. SG explained that it's the same process as work orders, whereby the owners will receive a notice, then RM will get the notice as well.
  - 4.9. RESOLUTION: 19-70 – Dog Happy Hour on 9/22. DM moves. CS1 seconded. JK suggested to move it to the Coliseum side. Passed 7-0-1 CG abstained
  - 4.10. RESOLUTION: 19-71 Board to figure out what to do about the seemingly widespread issue of residents owning more than one pet which is prohibited under Section 15.3 of the Village Green Handbook. Withdrawn,
  - 4.11. RESOLUTION: 19-72 Revise the Village Green Handbook's description of the Landscape Committee to align with recommendations in both the Historical Structures Report and the Cultural Landscape Report. And to more clearly reflect the Secretary of the Interior's Standards for the Treatment of Historic Properties. Revise as follows:
    - 4.11.1. F. LANDSCAPE COMMITTEE. The Landscape Committee advises and makes recommendations to the Board concerning the ~~preservation~~ rehabilitation and maintenance of the Common Area grounds and monitors the grounds-keeping activities of the landscape contractor. CG moved. JK seconded. Passed 8-0
  - 4.12. RESOLUTION: 19-73/74 to approve members for Landscape and Tree Committees. Passed 8-0
  - 4.13. RESOLUTION: 19-75 Earthquake Survey Report – Withdrawn
  - 4.14. DM moves to allow Nat Hutton to submit petition for all-night parking on Hauser. Passed 7-0-1 CK abstained
  - 4.15.
5. DESIGN REVIEW RECOMMENDATIONS: None
  6. CORRESPONDENCE – BOARD ACTION REQUESTED
    - 6.1. Owner asking to be allowed to install swing on trees. This is a liability issue.

- 6.2. Obama Blvd Sign
- 6.3. Patio tree removal letter of appreciation
- 6.4. Landscape hours

7. FINANCIAL REPORTS:

- 7.1. Financial Statements. Discussed.
- 7.2. Treasurers Report. Discussed.
- 7.3. Variance Report. Discussed.

8. MANAGER'S REPORT

- 8.1. Residential Re-Piping Project: The re-piping of Buildings 68, 75 and 76 has been completed. The project moves on to Building 77, West Circle, on September 5. Three buildings remain; 77, 78 and 95. The project is scheduled to conclude in November.
- 8.2. Residential Building Painting: The painting of Buildings 6, 7, 13, 31 and 52 has been completed. Power washing and prep work began on Building 59 on August 22, 2019. Four buildings remain; 71, 74, 81 and 87. Ten buildings were approved for repainting in 2019 and the project is forecast to run through mid-January of 2020.
- 8.3. Residential Carpentry Repairs, same as above
- 8.4. Residential Insulation Project: Buildings 6, 7, 13, 31 and 52 have been completed. The project is running concurrent with the residential building painting and residential carpentry repairs projects.
- 8.5. Annual Inspections are slated to start in September. The goal is to have the inspections and re-inspections completed by November.
- 8.6. Garage Restoration: Earlier this year, the Board approved resolutions to proceed with garage restoration (painting, carpentry repairs and fumigation) of the garage structures in Courts WC, EC & 16. This work will be scheduled to commence once the initial garage inspections are completed in these courts.
- 8.7. Concrete repairs to selected sidewalks and patios began last week. In addition, the project includes the installation of concrete aprons in six areas of the Green. This work is scheduled to be completed in mid-September.
- 8.8. Hose bib to be installed in the Laundry Room
- 8.9. Filming Revenue: The filming of scenes for TV's "Winslow" will take place at the north entrance to the clubhouse on September 5 and 6. The production will impact the front drive entrance from Obama Boulevard as well as the north end of the clubhouse. The Sycamore A venue gate at the east end of the property will be opened to give residents and staff access to parking.
- 8.10. Patio Tree Removals: Per last month's Board direction, selected trees were successfully removed from 13 patios on August 8 and 9. An additional three patios were postponed until September due to the conflicting schedules of residents.
- 8.11. Patio gate locks that do not match the Village Green maintenance master lock system have been identified. Letters are scheduled to go to selected units in Court 1 the week of August 26th . Owners will be informed of their responsibility to have the locks changed by our maintenance staff at their expense. The cost ranges from \$74 to \$85 depending on the lock and cylinder needed. Handbook 9.7(d).

8.12. All laundry room gas dryers have now been strapped to the walls per fire code so that they cannot tip or otherwise move away from the wall during an earthquake. This is an effort to mitigate the possibility of fire. You may recall that laundry room water heaters were similarly strapped to the walls earlier this summer.

**9. COMMITTEE REPORTS –**

- 9.1. Budget & Finance Committee NEW: Michael Schiavoni, Chair; Claire Knowlton, Liaison. July 2019 meeting notes enclosed
- 9.2. Communications: Colombene (Bene) Gorton, Chair; Lucy Fried, Editor; Daniel Millner, Liaison/Secretary. July meeting notes enclosed.
- 9.3. Court Council NEW, Nat Hutton: Chair; Regina Bryant: Vice chair; Kate Martin: Secretary; Cynthia Singleton: Liaison. June meeting notes enclosed.
- 9.4. Cultural Affairs Committee: Allison Grover-Khoury, Chair, Liaison Joe Khoury.
- 9.5. Design Review Committee: Wendell Conn: Chair, Susan DiGiulio: Secretary, Liaison: Haleh Shoa. July & August notes enclosed
- 9.6. Landscape NEW: Lisa Jeffrey/JKy Calhoun: Co-chairs; Teresa Thompson, Secretary; Cole Garrison, Landscape Liaison. August minutes enclosed
- 9.7. Tree Committee: Chris Scornaienchi, Tree Liaison. Same as above
- 9.8. Safety Committee NEW: Cynthia Cyrus, Chair; John Howell, Secretary, Steve Haggerty, Liaison. August minutes enclosed.
- 9.9. Ad Hoc Community Relations: Nat Hutton; Liaison Cynthia Singleton.

**10. OPERATION REPORTS – reviewed and discussed**

- 10.1. Preventive Maintenance Calendar
- 10.2. Parking Enforcement Report
- 10.3. Monthly Status report
- 10.4. Work Order Summary Landscape Maintenance Report
- 10.5. WASH Revenue History Summary
- 10.6. Escort and Patrol Reports

**ADJOURNMENT TO EXECUTIVE SESSION at 9:15pm.**

*Haleh Shoa*

9/25/2019