

The Village Green Owners Association
Regular Open Board of Directors Meeting Minutes
5300 Rodeo Road, Clubhouse

Tuesday, May 22, 2018

DIRECTORS PRESENT: Diann Dumas (DD), Steve Haggerty (SH), Joseph Khoury (JK), Daniel Milner (DM), Haleh Shoa (HS), Cynthia Singleton (CS), Reuben Ginsburg (RG)

DIRECTORS ABSENT: Jerri Allyn (JA), Cole Garrison (CG)

ALSO PRESENT: Sherri Giles (SG), Operations Manager and Martin Breit (MB), Facilities Engineer

1. HOMEOWNER COMMENTS:
 - a. Unit 5169 (Chiaki Kanda) lives in a lower unit and has gone through the process of insulating her ceiling for sound insulation. She will share her information with DRC.
 - b. Unit 5935.5 (Petra Blum) wanted to let us know that she's here for her AC review. Suggest putting an article in highlights to make people aware of the noise on the first floor on second floor.
2. CALL TO ORDER FOR OPEN SESSION by JK at 7:08pm
3. ADOPTION OF AGENDA: The purpose of the agenda is to conduct regular association business. SH move to approve the agenda. Approved 7-0-0
4. BUSINESS
 - a. Approval of Regular Open Meeting Minutes, April 24, 2018. SH move to approve. Passed as amended to put Ben back into minutes 7-0-0.
 - b. Lien(s) Resolution – Parcel # 5025-012-001. SH move to approve. JK seconded. Passed. 7-0-0
 - c. Discussion: Public Security Rate Increase (Company Rep. presenting) Mr Simmons and Jenkins were both present. Motion to approve the annual cost of \$336,864 for security cost from May 2018 – June 2019. JK motioned. Passed 7-0-0. \$336,864 from 66050-Escort & Patrol
 - d. Resolution: Manometer Report - Engineer reported no immediate structural damage for Building 13, Unit 5220. Office will provide proposals from other contractors based on what we have done in the past.
 - e. Resolution: Three-Year Reserve Study to perform our annual reserve setting. JK move to approve the flat fee of \$2270/annually. DD seconded. Passed. 7-0-0. \$2,270 from 61220-Outside Services (Association Reserves Inc.)
 - f. Resolution: 2018 CERT LA Presentation. BG moved. JK seconded. Passed. 7-0-0

- g. Resolution: Arborist Tree Species Approval. Receive arborist's recommendation for the suitability of re-planting tree species that are already on the property, based on top 21 trees on the approved list. Passed. 7-0-0. \$750 from 64035-Consulting Trees
- h. Clubhouse WiFi Resolution. HS to come back with exact costs and estimate of installing WiFi in the clubhouse.
- i. Resolution: Fabrication / Installation of Wayfinding Signs for the cost not to exceed \$1350. Use the same font as the signs. JK motioned. HS seconded. Passed 7-0-0. 32150-major garage components
- j. Resolution: Staff / Committee Appreciation/Concert Thank You. DM would like to thank volunteers during concerts, etc. Passed 7-0-0
- k. Resolution: Board Packet for Highlights Editor (**Withdrawn by Diann**)
- l. Reminder for director to review and sign Quarterly Compliance

5. DESIGN REVIEW RECOMMENDATIONS

- a. 5432-1/2 Bathroom Remodel. Motion to approve bathroom remodel of bathroom floor tiles to be no more than 3x3" as it's not stated clearly on the proposal. Passed 7-0-0

6. CORRESPONDENCE – BOARD ACTION REQUESTED

- a. Reimbursement Request - Non-resident/Tree fell on car (**move to executive**)
- b. Correspondence regarding parking. BG motioned that 2 board members meet with owner to explain why the board has decided to pass a rule limiting number of cars to 5, per unit, that are allowed to park outside. Cynthia and Diann have volunteered to talk to the owner. Passed. 6-1-0
- c. Noise Complaint - Court 1 resident spoke in H/O comments last BOD mtg.re: noise from upstairs neighbor
- d. Noise Complaint – Court 2 resident spoke in H/O comments last BOD mtg.re: noise from upstairs neighbor
- e. Correspondence re: Air Conditioning. Board and director have responded to this owner on 2 previous occasion regarding this matter.

7. FINANCIAL REPORTS

- a. Financial Statements. Discussed.
- b. Treasurers Report. Discussed.
- c. Variance Report. Discussed

8. MANAGER'S REPORT.

- a. Office to find out how the 3 bedrooms will be insulated
- b. Digital work orders will be launching in June

9. PRESIDENT'S REPORT

10. COMMITTEE REPORTS

- a. Budget & Finance Committee: TBD, Chair; Daniel Millner, Liaison.

- b. Communications: Colombene (Bene) Gorton, Chair; Lucy Fried, Secretary; Diann Dumas, Liaison
- c. Court Council, Nat Hutton: Chair; Regina Bryant, Co-chair; Kate Martin, Secretary; Cynthia Singleton, Liaison
 - i. April Minutes
- d. Cultural Affairs Committee: Allison Grover-Khoury, Chair, Liaison Joe Khoury
 - i. April Minutes
- e. Design Review Committee: Rotatting Facilitator (in lieu of Chair), Liaison Haleh Shoa
 - i. May Minutes
- f. Landscape Committee: Chris Scornaienchi and Jeff Clark, Co-chairs; Lisa Jeffrey, Secretary; Cole Garrison, Liaison
 - i. May Executive Summary
 - ii. March Minutes
- g. Safety Committee: Cynthia Cyrus, Chair; Ben Ginsburg, Liaison
 - i. May Minutes
 - b. April Minutes
 - c. Tree Committee: Jeff Clark and Jeffrey Mintz, Co-chairs; Steve Haggerty, Liaison
 - d. May Executive Summary
 - i. Minutes
 - e. Ad Hoc Community Relations: Nat Hutton; Liaison Cynthia Singleton
 - i. May Report

11. OPERATION REPORTS

- a. Preventive Maintenance Calendar
- b. Parking Enforcement
- c. Garage Rental Report
- d. Work Order Summary
- e. Landscape Maintenance Report
- f. WASH Revenue History Summary
- g. Escort and Patrol Reports

12. INFORMATION ITEMS

- a. Records Request(s)

ADJOURNMENT TO EXECUTIVE SESSION at 9:11pm.



Haleh Shoa, Secretary, VGOA