

THE VILLAGE GREEN OWNERS ASSOCIATION
Board of Directors Regular Open Meeting Minutes
Tuesday, June 23, 2015

DIRECTORS PRESENT: Jerri Allyn (JA), President; Joseph Khoury (JK), Vice President; Steve Haggerty (SH), Treasurer (by phone); Claire Joyce (CJ), Secretary; Ethan Markowitz (EM); Reuben Ginsburg (BG); Norma Miller (NM); Lucy Fried (LF); Malcolm Carson (MC).

ALSO PRESENT: Sherri Giles (SG), Interim General Manager

JA opened Homeowner Comments period at 7.09pm.

1. HOMEOWNER COMMENTS

A. 5174 ½ Dawn Elliot commented on painting and crack repairs

B. 5154 George Rheault commented on preventative maintenance, secretary of state filings, website updates, painting and a fire marshal report.

2. CALL TO ORDER

JA called open session to order at 7.11pm with seven directors present.

3. ADOPTION OF AGENDA: JA moved with item 6B moved to executive session. CJ seconded. **Passed 7-0.**

4. BUSINESS

A. Approval of Regular Open Meeting Minutes, May 26, 2015. LF moved, CJ seconded. **Passed 7-0.**
Action Item CJ.

B. Resolution 15-67. Lien. JA moved to approve the recording of a lien against Assessor's Parcel Number 5025-009-086, BG seconded. **Passed 6-0-1.** (Abstain: NM). *Action SH.*

JK present at 7:13pm.

C. Approval of Special Meeting/ Management Structure.

JA moved to schedule a special executive meeting for Tuesday, June 30, 2015 at 7pm to debrief on the former manager's tenure and review the office/board dynamic. LF seconded. After discussion, amended to add SH to the executive committee reporting at the meeting. **Passed 7-0-1.** (Abstain:LF).
Action Item SG (post notice)

D. Resolution 15-68: Ad Hoc Arborist Recommendation

SH moved to approve the ad hoc arborist committee members 1.conduct 20-30 minute interviews with Cy Carlberg, Carlberg Associates, and Carl Mellinger Tree ad Landscape Service via skype and 2.choose and recommend final interview in person; and return to the Board for approval to hire. EM seconded. After discussion, amended to make interviews in-person, allow directors be present and check candidate references. **Passed 8-0.** *Action Item JA/Adhoc.*

E. Work Orders from Landscape Committee Walkaround

Landscape committee initiated request for landscape work with cost by Landcare. After discussion, EM moved to table item and ask the landscape committee to develop the proposal using a resolution

form and additional information. NM seconded. **Passed 6-2-0.**(Nay: JA, JK).**Tabled.***Action Item LF*

F. Landscape Committee Report on Turf Removal

Landscape committee turf removal mapping. Pages of the report and resolution were missing from the board packet, JA **tabled.** *Action item MC.*

G. Committee Member Appointments:

The following committee chairs submitted membership lists for approval by the Board as per bylaw article VII (committees).

1. Budget and Finance. NM moved to approve the following members: Rob Eisman; Nat Hutton; George Rheault; Wes Robbins; Cynthia Singleton. JA seconded. **Passed 7-0-2.** (Abstain: LF, SH).

2. Court Council. BG moved to approve the following members: Dagmar Buck; Dawn Elliott; Diann Dumas; Pat Brown; Jordan Moore; Glenn Nakagaki; Teresa Markowitz; Nat Hutton; Harriette Bone; Cynthia Cyrus; Cynthia Singleton;Carolynn Middleton; Regina Bryant. JA seconded.

Passed 9-0.

3. Landscape Committee: JK moved to approve the following members: Matt Redman; Teresa Markowitz; Teresa Thompson; Wendell Conn; Lisa Jeffries; Chris Scornaienchi; Genia Scornaienchi; Georgia Lumpkin; Mickey Fielding; Jeff Clark; Jeffrey Mintz. SH seconded.

Passed 8-0-1. (Abstain: NM).

4. Design Review. JA moved to approve the following members: Sheldon Barkin; Judith Bershak; Bill Beemer; Gordon Brooks; Wendell Conn; Susan Di Giulio; Mollie Dinda; Steven Keylon; George Rheault; Linda Nikolai; Teresa Thompson; Stephen Wolf. CJ seconded. **Passed 9-0.**

5. Safety. EM moved to approve the following members: John Howell; Penny Banner; Cynthia Singleton; Diann Dumas; Joan Anglin; Nat Hutton; George Rheault; Bill Karydes; Karen Howell; Judith Mellon. **Passed 9-0.**

6. Cultural Affairs. No submission. *Action Item JK.*

H. Resolution 15-69: Laundry Room/ Trash Enclosure Lock Change

EM moved to accept a proposal, NM seconded. After discussion, EM moved to withdraw the motion and table to next month with an updated resolution. **Passed 9-0. Tabled.** *Action Item EM.*

I. Resolution 15-70: Teen/ Senior Technology Assistance Program:

NM moved to receive permission to have use of the Clubhouse and do outreach at Village Green for a teen/ senior program for assistance with technology. JK seconded. After discussion, **passed 8-0-1.** (Abstain: LF).

J. DRC Initiated Resolution 15-71: DRC Archive Room Access.

JA introduced, received no second. **Withdrawn** by JA.

K. Resolution 15-72: Check Signer Addition.

NM moved that she be added as a check signer for VGOA. CJ seconded. **Passed 9-0. Action Item SG**

L. Resolution 15-73: Electronic Delivery of Board Materials.

NM moved to request electronic delivery of board materials in addition to hard copies. EM seconded. After discussion, amended that Dropbox be used, and replaces delivery by Fedex when unable to

pick up the packet at VG. **Passed 7-2-0.** (Nay: JA, LF). NM will assist Dropbox set up as necessary.
Action Item SG/NM.

M. B&F Committee Initiated Resolution 15-74: Utility Tracking Data.
Tabled due to time.

5. DESIGN REVIEW RECOMMENDATIONS

A. None

6. CORRESPONDENCE – BOARD ACTION REQUESTED

A. 5180 Clubhouse Usage. SH moved to approve use of Clubhouse for the City of Los Angeles Federation of Senior Citizen Council Board monthly meetings held every first Tuesday of the month from 8.30am-11am. **Passed 7-0-2** (Abstain: EM, NM). **Action Item SG/LF (correspondence).**

B. Noise Complaint: Moved to executive session.

C. 5323 Water Pipe Issue. By consensus, JK will work with owner on this issue. **Action Item JK.**

D. 5219 Rental Concerns. After discussion, BG proposed he and SG liaise with the VG attorneys to consider a number of interpretations of our CC&Rs as they relate to short-term rentals. MC seconded. **Passed 9-0.** **Action Item BG/SG.**

7. FINANCIAL REPORTS

A. Financial Statements - Reviewed and noted.

B. Treasurer's Report - Reviewed and noted.

C. Variance Report - Reviewed and noted.

EM excused from the meeting at 8:53pm.

8. MANAGER'S REPORT

Reviewed and discussed, including the following items requiring further action:

A. LF sought permission to contact the DWP on behalf of the Board regarding removal of temporary high voltage wires across court 11 and elsewhere following incidents in the underground vault with lead wires. **Passed 8-0.** **Action Item LF.**

B. SG reported on a homeowner request for patio repair during sewer work including impact of sewer work on patio and cost of repair. After discussion, BG moved to decline the request because it is not connected to trip and fall. JK seconded. **Passed 5-0-3.** (Yea: BG, LF, SH, JK, JA; Abstain: CJ, MC, NM). **Action Item SG (correspondence).**

9. COMMITTEE REPORTS

Minutes and/or reports from the following committees were received and noted:

Budget and Finance; Court Council; Design Review Committee; Landscape Committee; Safety Committee.

10. OPERATIONAL REPORTS

The following reports were received and noted:

Preventative Maintenance Calendar; Parking Enforcement and Towing Summary; Garage Rental Report; Work Order Summary; Escort and Security Reports.

A. SG will remove Garages and Residential Buildings being washed from Preventative Maintenance Calendar. Item was included erroneously. **Action Item SG.**

B. LF requested the Work Order Summary be sorted by type rather than date. CJ seconded.

Failed 2-5-1. (Yea: LF, CJ; Nay: MC, BG, NM, SH; Abstain JA).

C. SG requested to add to report on escort and patrol during executive session.

11. INFORMATION ITEMS

A. Record Requests - 3 received

12. MEETING ADJOURNED TO EXECUTIVE SESSION at 9.31pm by JA.

During Executive Session on May 26, 2015, the Board deliberated personnel matters, litigation, matters relating to violations, legal issues, payment of assessments and formation of contracts.

The next regular Board Meeting is scheduled for July 28, 2015 at 7pm.

Respectfully submitted,

Claire Joyce, Secretary